Gmail User Guide

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The Complete Guide to Gmail will help
you learn how to be a power user. Lesson
1: Getting to Know Gmail This series is
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intended to help you master the important and useful features of Google Google

Geek

Click the [Settings] gear button and select Settings from the drop-down menu. Scroll down to the [Button labels] section and select the Text option. Scroll down to the bottom of the page and click Save Changes. All the Action buttons, except the [Select] button, change to Page 9/33

display text instead of icons.

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These are some of the basic Gmail
processes everyone should know how to
do when getting started. Compose Page 11/33

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The Ultimate Gmail Guide - BetterCloud Gmail 101: A User Guide. One of the most popular webmail services on the market, Gmail was introduced in 2004, and became public in 2007. Replacing previous email software, Gmail was one of the first web-based email providers that Page 13/33

automatically offered 1GB of storage, and now offers 15GB of free storage with every new account. Gmail was also a pioneer of the [hthread] style inbox, and this revolutionary email client also introduced the use of labels instead of the traditional folder ...

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A Simpler Guide to Gmail: An unofficial user guide to ...
Setup Gmail in Windows 10 Mail App. To get started, let setup the Mail app first.
The great thing about the three apps in Windows 10 is that they are all integrated.

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Once you add your Google account to the one app, it will automatically be added to the other two apps too.

How to Setup Gmail in Windows 10 Choose your inbox type Whether you want to prioritize messages automatically Page 22/33

(Priority Inbox), categorize email (tabbed inbox), or show several inboxes in one view (multiple inboxes), customize...

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Contacts and Groups Many folks find it convenient to use Google Gmail as their primary mail application since it can be reached from any computer. As such, they would like to store email addresses, phone numbers, and other information about their contacts in Gmail as well.

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- 3. At the bottom of the list, click More. You may need to scroll down to see it. 4. Click All Mail. Move archived messages

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back to your inbox: 1. Open Gmail. 2. Open an email message. 3. Click Move to Inbox.

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