

## Accounting Clerk Study Guide

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A study of the Account Clerk classification was conducted prior to developing the examination. A number of employees who work in this position and their supervisors participated in this study. The study showed that the following knowledges and abilities are associated with the above duties.

### ACCOUNT CLERK 10601

An accounting clerk is a member of a company's accounting Accounting Our Accounting guides and resources are self-study guides to learn accounting and finance at your own pace. Browse hundreds of guides and resources. department, responsible for assisting with both clerical and administrative tasks.

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An accounting clerk is a member of a company's accounting department, responsible for assisting with both clerical and administrative tasks. In general, an accounting clerk takes care of basic office tasks that involve reporting, bookkeeping, research, as well as the resolution of discrepancies related to any of the tasks he or she performs.

### Accounting Clerk - Job Description, Skills, and Job ...

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The sample questions provided in this study guide are intended to give you an idea of the kinds of clerical items you may encounter in County tests. However, it is important to note that actual test questions will vary in format, content, and level of difficulty, depending on the job class being tested. ABOUT THE COUNTY'S EXAMINATIONS

### Clerical Study Guide & Sample Test Questions

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### *Entry-Level Account / Audit Clerical Series*

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Great guide for civil exam, yes there are some errors in this guide. Bad guide if your looking for a guide for you "Account Clerk." You would think there would be some accounting terms, but nope just crap from a civil exam. They could did symptoms or definitions of accounting term that was be awesome

### *Account Clerk (Passbooks) (Career Examination Series ...*

To land a job as an accounting clerk, employers usually require a minimum of an associate degree. As accounting clerks gain more skills and pursue a bachelor's degree, they can boost their earning power and rise into managerial occupations in a growing industry.

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